



314 N. Goad Springs Road, Lowell, Arkansas 72745  
479-770-0241 Phone  
[www.nwarealtors.org](http://www.nwarealtors.org)

**MLS PARTICIPATION AGREEMENT**

Office Name: \_\_\_\_\_

Office Address: \_\_\_\_\_  
(physical address)

Billing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Principal Broker: \_\_\_\_\_

Principal Broker Email Address: \_\_\_\_\_

Designated REALTOR®\*/MLS Participant: \_\_\_\_\_

Designated REALTOR®/MLS Participant Email: \_\_\_\_\_

Designated Contact (required)\*\*: \_\_\_\_\_

Designated Contact Email: \_\_\_\_\_

*\* The Designated REALTOR® must be a sole proprietor, partner, corporate officer, or branch office manager acting on behalf of the firm's principal(s) and must meet all other qualification for REALTOR® membership. The Designated REALTOR® shall be responsible for all duties and obligations including the payment of fees.*

*\*\* The person selected as the Designated Contact will receive e-mails from the MLS regarding new products, changes to the system, violations of the rules & regulations, etc. This person can be the same as the MLS Participant and/or office manager.*

Primary Board of REALTORS®: \_\_\_\_\_

Our office will participate in Broker Reciprocity (IDX)  YES  NO

I agree as a condition of participation in the MLS to abide by the Rules & Regulations and meet other obligations of participation including payment of fees. I further agree to be bound by the Code of Ethics on the same terms and conditions as board/association members including the obligation to submit to ethics hearings and the duty to arbitrate contractual disputes with other REALTORS® in accordance with the established procedures of the board/association. I understand that a violation of the Code of Ethics may result in termination of my MLS privileges and that I may be assessed an administrative processing fee which may be in addition to any discipline, including fines, that may be imposed.

In accordance with their bylaws, I agree to notify the Northwest Arkansas Board of REALTORS® of any changes to my licensee roster within five days of change in license status, to include severances, new affiliations, and transfers.

This agreement grants MLS participation rights applicable ONLY to the named office at the specified office address referenced above. This agreement must be renewed annually by the last day in February.

Signature of MLS Participant: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Principal Broker: \_\_\_\_\_ Date: \_\_\_\_\_